

We take learning a step further...

ONLINE LEARNING

Teaching Methodologies

GENERAL CONCEPTS

Mode of Delivery

1. Live Discussion of Lessons using Zoom for Education. Lessons will be discussed live by the teacher using the white board, or shared PowerPoint presentations. The live feed is broadcasted to the students through the video meeting features of Zoom for Education.

2. Prerecorded lessons. Prerecorded lessons will be uploaded to the Google Classroom. The student will be required to download the lessons from the links provided in the Google Classroom. The activities maybe either time bound or can be downloaded anytime of the day.

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What is Google Classroom?

Google Classroom is a learning management software (LMS) developed by Google for schools, that aims to simplify creating, distributing, and grading academic assessments in a paperless way. Google Classroom is an online platform where the teacher can post the quizzes, assignments and periodical tests. The assessments are downloaded and taken by the students in a manner similar to an assessments given inside a physical classroom. Teachers can monitor the progress for each student, and after being graded, teachers can return work along with comments.

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What is Zoom for Education?

Generally, **ZOOM** is an online video conferencing software where participants are invited to join a live video meet up using a unique meeting ID and password. Zoom offers video, audio and screen sharing to participants in a meeting. In a school or learning environment, lessons can be video-recorded and watched later by students. Zoom video is now being used worldwide by educational institutions including 88% of top universities in the US and most educational institution in the Philippines.

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Mode of Delivery of Academic Evaluations such as revision tests, assignments, quizzes, projects and Periodical tests, etc.

All forms of academic evaluations will be coursed through by the teacher **by uploading assessments to the Google Classroom**. Google Class room is equipped with evaluation elements to assess students. The test maybe either in the form of essay or multiple choice with time or non time-bound features. Evaluation results are easily collated and scores are immediately seen.

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STUDENT ATTENDANCE

Student attendance will be checked on a daily basis (Monday to Friday) using meetings in Zoom for Education.

TIME FRAME

The covering time frame of the online learning will be dependent on the policies set forth by the government through the Department of Education. **This methodology will be implemented on a TEMPORARY BASIS** as face to face meeting is currently disallowed in school. However, should the government give the green light for the face to face meeting in school during the school year, the school will revert back to the traditional learning and teaching methods.

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DEVICES NEEDED BY THE STUDENTS

Computer Desktop, Laptop, or Tablet is highly recommended devices for this kind of learning. **Second-Hand devices will suffice provided it has internet connection capability.**

Internet connection at home is also a requirement.

BOOKS AND LEARNING KITS

Textbooks and school provided learning kits play a vital role in the teaching-learning process of teachers and students. Textbooks provide organized units of work and delivers balanced and chronological presentation of lessons.

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TEACHER'S READINESS

Westfield teachers will be given ample time to prepare and organize the learning goals and instructional strategies of the online program. **Similar to the yearly preparations before the start of classes, all teachers will undergo intensive trainings** in handling and preparing lessons relative to the online learning technology. They will be equipped and provided with appropriate devices and equipment for the efficient delivery of the expected services for the online learning environment.

STUDENT'S READINESS

All students will be provided with an **Operational Manual** on how to work and go about with the educational platforms, such as Google Classroom and Meetings in Zoom for Education, used in the online learning. The operational manual will be released prior to start of classes.